

# ANIMAL CARE ATTENDANT – Los Angeles

## JOB ANNOUNCEMENT

---

**Primary Function:** Under the direct supervision of the PAC Supervisor, cares for the animals in the care of spcaLA and maintains the Pet Adoption Center facility.

### Essential Duties & Responsibilities:

- Provides food and water for domestic, wild and exotic animals at the Pet Adoption Centers.
- Cleans and disinfects cages, dog runs, floors, bowls, litter pans and other facility supplies.
- Impounds and releases animals.
- May assist in euthanasia of animals.
- Creating and monitoring soft slips kept at the front of cages and dog runs.
- Observes animals for signs of illness or injury and reports these to Veterinary Division.
- Walk and/or socialize animals in agency's care.
- Maintains paperwork and assists in the processing of animals by screening incoming and adoptable animals.
- Assists the public with inquiries pertaining to animal adoptions and other general information
- Other duties as assigned.

### Job Related & Essential Qualifications:

- Experience working with animals in a sheltering or commercial environment is desirable.
- Experience with proper cleaning and sanitary methods in a sheltering environment.
- Must be able to work comfortably and safely with all types of animals.
- Ability to work well and communicate effectively with the public, fellow employees and volunteers.
- Ability to work efficiently under pressure and show maturity and good judgment.

### Knowledge of:

- Various breeds of dogs, cats and other domestic animals.
- Various kinds of animal behavior.
- Basic domestic animal care and safe, humane animal handling.

### Physical demands:

- Requires the ability to stand, walk, run, sit and kneel, crouch or crawl and climb different levels of height.
- Perform work, which involves frequent lifting, carrying and/or pushing of 25 lb., and occasionally lift, push and/or move up to 75 lb. or more. The employee will also be required to lift and carry equipment and disabled animals, at times for long distances.
- While performing this job the employee is regularly required to use hands & fingers; handle or feel objects, tools or controls; reach with hands and arms; and talk and listen.
- Work with and restrain animals of all sizes. Handle livestock and pet animals caught in disaster situations such as fires, floods and earthquakes.

**Working Conditions:**

- Dealing with possible unruly, vicious and dangerous animals and impounding the same safely and humanely
- Dealing with possible hostile or overly emotional public
- Ability to handle heavy and fast-paced workload; strenuous physical activity
- Possible exposure to parasites and infectious diseases
- Must be willing to work irregular hours, shifts, weekends, holidays and standby
- Exposure to all types of weather conditions
- The noise level in performing this job varies depending on the task being performed.

**Salary Range: \$14.25/hour *This is a full time non-exempt position with benefits***

**Employment Location:** spcaLA Pet Adoption Center  
5026 W. Jefferson Blvd.  
Los Angeles, CA 90016

Email resume to [Jobs@spcaLA.com](mailto:Jobs@spcaLA.com)